

Information Sheet



2020-2021

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Contacts

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Academic Calendar 2020 - 2021

| | Autumn Semester | Spring Semester |
|--------------------|--|-----------------------------|
| Class dates | September 14, 2020 – February 12, 2021 | February 22 – June 25, 2021 |
| Exam dates | January – February | May - June |
| Orientation | September 11, 2020 | February 19, 2021 |

Nomination, Registration & Acceptance:

| | Autumn Semester | Spring Semester |
|--|---|--|
| Nomination Deadline | March 31 | August 31 |
| Nomination Process | <p>Please provide for each student:</p> <ul style="list-style-type: none"> - LAST NAME (in capital), First name, Email, Period of study and Field of study <p>Send by email to: nomination@unige.ch</p> <p>Once a nomination is received, we will send the students instructions & links to register online for their exchange and for their accommodation. As rooms are allocated on a first-come first-served basis, kindly send us your nomination as soon as possible.</p> <p>Students with special needs must be announced at the time of their nomination.</p> | |
| Student's Registration Deadline | April 10 | September 10 |
| Registration Process | <p>Students must fill in a provisional study plan during online registration (more information in the next section "Academic Preparation").</p> <p>Mandatory documents to be uploaded:</p> <ul style="list-style-type: none"> - Motivation letter in French* or English(*if students take courses taught in French) - Official transcripts - Official Photo (passport or ID size) - A copy of the student's passport - French or English level: official test results or official letter – except if it is the language of instructions of the current studies | |
| Acceptance Letters sent by | May 15 <i>provided that the student has completed the registration correctly</i> | October 15 <i>provided that the student has completed the registration correctly</i> |

Academic Preparation

Students should select the courses they wish to attend using the course catalogue www.unige.ch/progcours or the website of the Faculty. The yearly course catalogue is published every summer. Applicants must base their course selection on courses from the previous year and adjust later.

- When the name of the course is in French, the course is given in French. If it is in English, the course is taught in English.
- Courses marked "A" are given during the Autumn Semester.
- Courses marked "P" are given during the Spring (Printemps) Semester.
- Courses marked "AN" are given during the full academic year (Autumn and Spring Semesters).

Study plans are validated by our academic advisors before the semester starts. If needed, students will be able to adjust it once in Geneva.

Main academic restrictions

- Bachelor level students are not allowed to take courses at Master's level.
- Courses may be chosen from two different Faculties/Institutes at the most.

Please refer to our website for general and particular restrictions by faculties:
www.unige.ch/geneva/restrictions

Recommended language skills

The main language of instruction is French; however, a wide range of courses are given in English.

French

Students taking courses in French are expected to have a good command of French (level B2 at the beginning of the exchange). For the Faculties of Psychology and Educational Sciences and Arts it is mandatory to prove B2 level of French / C1 for students in French Literature.

Our "École de langue et de civilisation françaises" offers intensive French language course modules of one or two semesters. French level B1 is required.

Students are requested to provide either official test results (from a recognised language test provider or from our online test), or an official letter from a professor attesting their French level. The link to our French test is provided to students once they have been nominated; the cost is CHF 30.-.

English

Students taking courses in English are expected to have a good command of English (level B2). Please provide either official test results or an official attestation form a professor.

Improve French skills - <http://mdl.unige.ch/coursetenseignements/francais>

During the exchange: 2 free French support course are available during each semester (3 ECTS credits each)

>select *Cours d'appui de français*

Before the exchange: French courses are available during the summer and winter holidays, with special rates for exchange students

>select *Cours intensifs et cours d'été de français*

The link is provided to nominated students along with online registration instructions.

Additional Information

N.B. More details are provided to students with their acceptance letter.

Visa and Residence Permit

Non-EU citizens may require a visa and must contact the nearest Swiss embassy **3 months before entering Switzerland** in order to inquire about the visa procedure.

Visa request for students over 30 is subject to a specific approval. Visa allowance is not guaranteed.

Overview of ID and visa provisions according to nationality:

www.sem.admin.ch/sem/en/home/publiservice/weisungen-kreisschreiben/visa/liste1_staatsangehoerigkeit.html

The visa will allow entry into Switzerland. Students will also need to request a residence permit from the Geneva Migration Office (OCPM) upon their arrival in Geneva.

Housing

As soon as your student is nominated, **we will request your student to register online for the Cité Universitaire de Genève** (<http://cite-uni.unige.ch/>) to ask for a room.

Student over 34 can not apply for a room at the Cité Universitaire.

Rooms are allocated on a first-come first-served basis. **Kindly send us your nomination as soon as possible.**

Cost of living in Geneva

The average cost of living for a student in Geneva is approximately CHF 2,000 per month.

www.unige.ch/international/en/incoming/international-non-erasmus-students/4-preparing-your-exchange/budget/

Students will have to prove financial capacity (statement of account and assets), both for visa and residence permit requests.

Insurance

Health insurance is mandatory in Switzerland (accident and health). Students may request recognition of their private insurance or subscribe to a Swiss student insurance policy upon arrival in Switzerland (about CHF 120.- per month).

Transcripts

A transcript will be issued about 6 weeks after the assessment period has finished at our institution. Transcripts will be sent to partner universities.

Grading system

| | ECTS Scale | UNIGE Grading Scale |
|--------------|------------|------------------------|
| Excellent | A | 6.00, 5.75, 5.50, 5.25 |
| Very good | B | 5.00, 4.75 |
| Good | C | 4.50 |
| Satisfactory | D | 4.25 |
| Pass | E | 4.00 |
| Fail | F | < 4.00 |